

Attendance Recovery 2023 - 2024

Mallard Creek High School



Today's Date: _____

Student Name: _____

Student ID#: _____

You are receiving this letter because you have exceeded 10 absences (excused and/or unexcused) in the following course. Based on the CMS Attendance Policy for this school year, you must recover missed seat time for any absence beyond those 10 absences.

Course Name: _____

Teacher: _____

As of today, you have accumulated a total of _____ **absence(s)** for this course. To make up your missed seat-time, you are assigned _____ **hours** of coursework in Edgenuity to complete outside of school by _____

Failure to complete this recovery coursework will result in a failing grade for this course. Your assigned recovery coursework will increase if your absence totals increase between now and the end of the semester. You must obtain passing scores (at least 60%) on all assignments and activities. Contact your teacher if you have any questions.

To access Edgenuity:

1. go to **learn.edgenuity.com**
2. select **student**
3. log in with these credentials:
 1. **username:** _____
 2. **password:** _____
4. find the following course:

and begin your assigned activities.

Maintain a log of your work on the back of this paper.

Turn in your log to your teacher when you complete your recovery work.

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Student Work Log

Date	Activity	Score	Time

Teacher verification signature: _____ Date: _____

MCHS Student-Athlete

Teacher verifies, acknowledges, & turns into Ms. Armstrong, Attendance Secretary